

Bramfield Park Primary School Board – Minutes of meeting held 16th May 2017



Venue: Staffroom 6pm

Attendees: Rachael Muhafidin (Chairperson), Jayne Murray, Pauline Abbott, Candice Barzotto, Emma Potter, Murray Lake, Tresna Gale, Kerry Mazzotti, Bec Baker, Mel Walton, Jarria Brooks and Mike Gilders (EO), Susan Snook. APOLOGIES: Valerie Trapp (EO), Richard Minol.		
Agenda item	Discussion	Actions
Welcome and apologies	Rachael welcomed the committee and Executive Officers to the meeting. Offered apologies for the absentees.	
Previous Minutes	Previous minutes accepted by Jayne. Seconded by Pauline .	
Business Arising from Previous Minutes	<ol style="list-style-type: none"> 1. Homework Policy – Motion to accept BPPS Homework policy 2. Duty of Care; Before School Policy – Motion to accept Duty of Care policy <ol style="list-style-type: none"> a. Will go home in the newsletter b. Policy will cover the school if parents do not comply with policy c. How will it be enforced? Encouragement and promotion throughout the newsletter etc 3. Annual Report – Board endorsement of the School Annual Report 4. VIP Update 	Approved Approved Unanimous agreement
DES Review – Guest Speaker – Janice Cuculoska	Janice spoke to the Board regarding the process of the DES review of Camboon PS in regards to the upcoming review of Bramfield Park PS.	
Funding Agreement – Jayne	Funding agreement is an addendum to the DPA. School finances have come through and funding will be a bit tighter this year due to the smaller number of classes running in the school. The variance is still positive but some things have been reeled back in. Jayne worked through the overview of the finance details.	Rachael signed
Staff PD Day Report – Candice	All staff engaged in a wide range of whole staff discussions and planning sessions. CMS Review Discussion of Business Plan School Self-Assessment discussion Before and After school Procedures Homework Policy discussions DPA check and overview with whole staff.	
DPA School Board Review 2017 – Jayne	School Board looked at the evidence we can include as evidence to support the DPA section related to the School Board (see attached document).	
Criminal Screening of Board Members	The Criminal Screening Check of Board members was part of the attachments for this week's Board meeting. Payment was required at the time so Board members seeking clarification on this Agenda item.	Jayne to investigate the payment
P&C Report – Jarria	Mother's Day Stall made \$700 in the first fundraising event for the year. Teachers were really supportive of the stall and helping the students. P&C have funded the small picnic tables currently in the PP area. They were put together by the Dad's	

	group. Canteen winter menu up and running and some new equipment has been purchased for the canteen. More fundraising events coming up this term.	
Round Table Review	Staff positive to policies, Seeing Janice again!, Great round table ideas, Good to see new people, Enjoyed Candice's review of the SDD, Enjoyed having photo taken, Thankful Janice made time for us, Policies -talk, review, completed. Nice and Happy to each other. Proud of P&C, great to meet Janice, School board input to policies.	
Meeting Closed: 7.25pm Next Meeting: 20 th June 2017		

Minutes accepted: _____

Date: _____